

**Report of:** Head of Locality Partnerships

**Report to:** Outer West Community Committee  
[Calverley & Farsley, Pudsey, Farnley & Wortley]

**Report author:** Mike Stevenson – Localities Officer – 07891 277427

**Date:** 6<sup>th</sup> September 2021 **To note**

## **Outer West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Cleaner Neighbourhoods Team – Update from Chris Chamberlain (Area Manager)**

##### **COVID-19 update**

3. Since the last report in May, West CNT have had 2 staff who have tested positive for COVID and 37 instances of self-isolation. No staff are currently isolating but there is 1 EAO who is still not completing visits until an updated risk assessment is completed. This is being covered by other officers who are completing visits for the time being.
4. Annual Leave and some general sickness absence is still affecting the service but we are completing all work but with some slight delays.

5. The service has returned to full working hours for street cleansing staff, an additional unit has been provided in the Henshaw depot to provide additional work and break facilities. This has caused some additional issues around parking for vehicles and a further health and safety meeting is being held soon to address this, however this will not affect street cleansing activity.

### **General Staffing**

6. Sharron Almond has now taken over z15 which covers 3 wards, Calverley & Farsley, Pudsey, and Farnley & Wortley, with the latter being moved back to West from the South team a month or so ago.
7. With this move, 3 staff have also transferred along with a vacancy which is currently being recruited to, however the quality of candidates were not as high as we hoped. The last few weeks have been challenging managing this additional area, but overtime has been used to fill as many gaps in staffing levels as much as possible.
8. In the last update, you were informed that Keith Campbell had transferred over from Refuse where he was a Team Leader to fill the vacant Chargehand position in Outer West. However, unfortunately this move did not work out for Keith and he has since resigned. This position is now currently being recruited to.
9. Currently there are 3 members of staff who are on long term sick from the Z15 team, with 1 being the roadsweeper driver. Cover will be provided using overtime where possible especially for the roadsweeper or moving staff from other zones on a priority basis.
10. Recruitment is ongoing for a temporary Area Manager and Team Leader for Inner North West with interviews being held the first week of September.

### **Street Cleansing**

11. I am aware that Members feel that the quality of work recently has not been up to the standards previously set, which I apologise for. A plan has been put in place by Sharron Almond to address this, which has included borrowing staff from another zone on a temporary basis to help with catching up on referrals to get things back on track and standards increased. CEL are currently working their way through a list of cutting jobs.
12. The review of the sweeping schedules hasn't taken place as yet due to the changes of Team Leaders, the addition of Farnley & Wortley and leave where other work unfortunately has had to be prioritised. The review will be completed by Sharron Almond and Victoria Whalley with support from me.
13. I am also aware that communication has been raised as an issue between CNT and Ward Members which has been addressed with the appropriate parties. This includes

from business support staff who are managed centrally outside of our Directorate, who have also been struggling with resource. This is being addressed within business support management directly. A general reminder has been sent to all CNT Team Leaders to keep all Ward Members updated on issues and referrals.

## Enforcement

14. Enforcement activity is working normally with Officers carrying out visits but in a safe fashion whilst maintaining their own space and not entering properties unless absolutely necessary. EAOs are still working remotely from home but are visiting the office regularly and are in contact with each other and the Team Leaders.
15. There is still a delay in getting cases to and heard in court. The majority of cases still being dealt with in Kirkless and some recent Citywide results have been disappointing which I will be addressing with legal in the hope to do some work with the Magistrates to improve convictions.

## Service Changes

16. From the 5<sup>th</sup> July, some changes to the CNT management arrangements took effect with West. These are the changes Jason Singh referred to in his email in early June. The changes come about following our service review in February 2021.
17. There has been a number of changes which reflect a reduction in numbers of management level posts. These reductions have been necessary to effectively manage and deliver financial savings across environmental services as part of the 2021/ 2022 budget. There will be no changes to operational staff and EAOs. The key changes are:
  - Stacey Rockcliffe now leads the CNT and has managerial responsibility for citywide CNT activities: Stacey can be contacted on: [stacey.rockcliffe@leeds.gov.uk](mailto:stacey.rockcliffe@leeds.gov.uk) tel: 07562 439 539
  - Victoria Whalley is now the West Area Manager which is a post created through the service review. This provides an area-wide focus for East, West and South and these posts will be key in coordinating work between services and providing local accountability to community committees and elected members. Victoria can be contacted on: [victoria.whalley@leeds.gov.uk](mailto:victoria.whalley@leeds.gov.uk) tel: 07891 279 600.
  - Sharron Almond will be the Outer West Team Leader. Sharron will be taking over the operational responsibility for street cleansing and enforcement from myself. Sharron can be contacted on: [sharron.almond@leeds.gov.uk](mailto:sharron.almond@leeds.gov.uk) tel: 07891 272746.
18. As you will see and may be aware, I will no longer be involved with the Outer West from the 5<sup>th</sup> July and have completed a handover with Sharron with support. I have moved to Headingley, Hyde Park, Little London and Woodhouse on a temporary basis to provide Area Manager / Team Leader cover until a suitable candidate is recruited.

19. I will continue to support Victoria Whalley in the west until my proposed new role, which will be to manage a specific team to investigate and deal with fly tipping citywide. This is due to take place in early September. I would like to take this opportunity to thank all Ward Members for the support over the last few years and to say I have really enjoyed my time in West.

### **Community work**

20. There is still a massive amount of work being completed across Outer West by the various Litter Free Groups and this is really appreciated. We continue to support this work by providing the purple bags which are delivered by CNT staff to the nominated bag holders and collecting the waste when left. We have also worked with Ward Members in ordering and delivering additional equipment for these groups. We will continue to support the groups and individuals as best we can.

### **Gully Cleansing – Update from Eleanor Jordan (Gullies Operational Supervisor)**

#### **Covid 19**

21. Since the last update in May the Gully Cleansing Team, which usually functions with 20 operatives (10 teams) across two shifts, has been operating at 80% capacity. We are continuing to operate with Covid-19 measures in place, including isolating teams if operatives present with symptoms in their households until they have had a negative PCR test result. One of my charge-hands, who falls into the “Clinically Extremely Vulnerable” category is back on full duties.

#### **Staffing**

22. I continue to have one operative who is long term sick and three vacancies. Last month I successfully recruited a driver from within my own team, meaning I still have a vacancy, but the other two attendant vacancies have been filled. These operatives will commence in post at the beginning of September, taking us to 95% capacity. The final vacancy should be filled by the end of September.

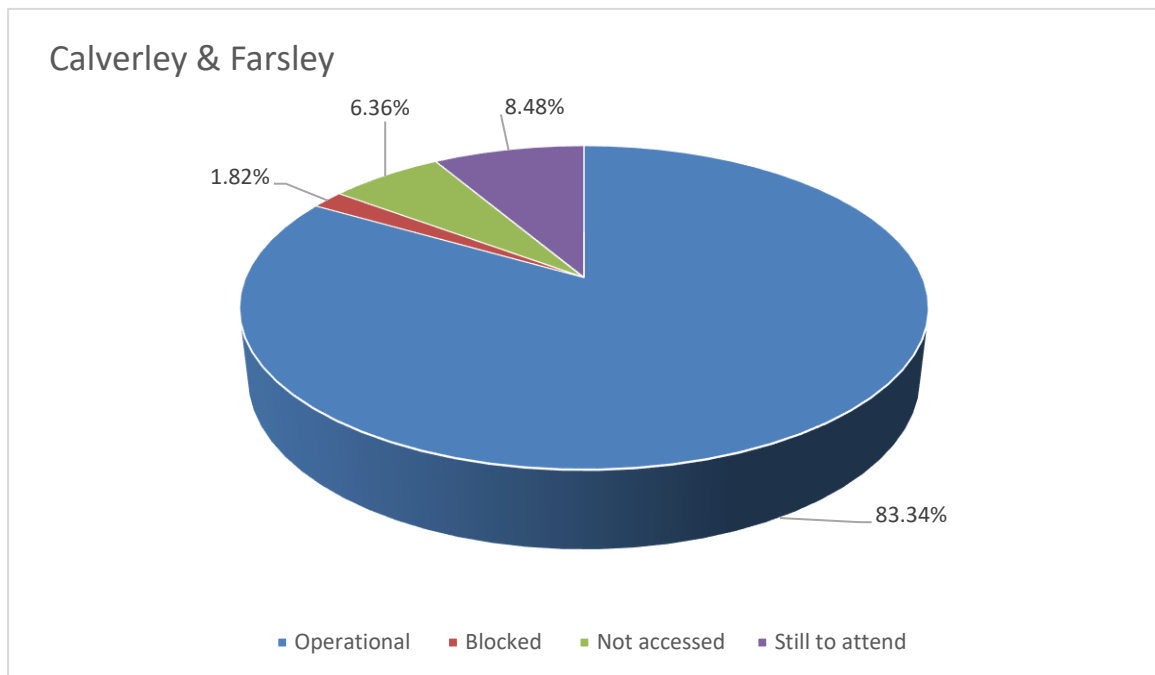
#### **Cyclical Clean**

23. We are approximately 6 weeks behind schedule owing to the ongoing pandemic and spending 5 months at 40% capacity last year. Despite having 80% of staff at work, thanks to the amount of annual leave accrued we have been working at an average of between 50-60% during the summer, which will allow us to have more teams on the ground as the weather turns in the Autumn.

#### **Ward Updates**

##### **Calverley & Farsley – 4,447 gullies**

24. This ward has been visited in Cycle 3. Since my last report we have serviced the gullies along Bradford Road.



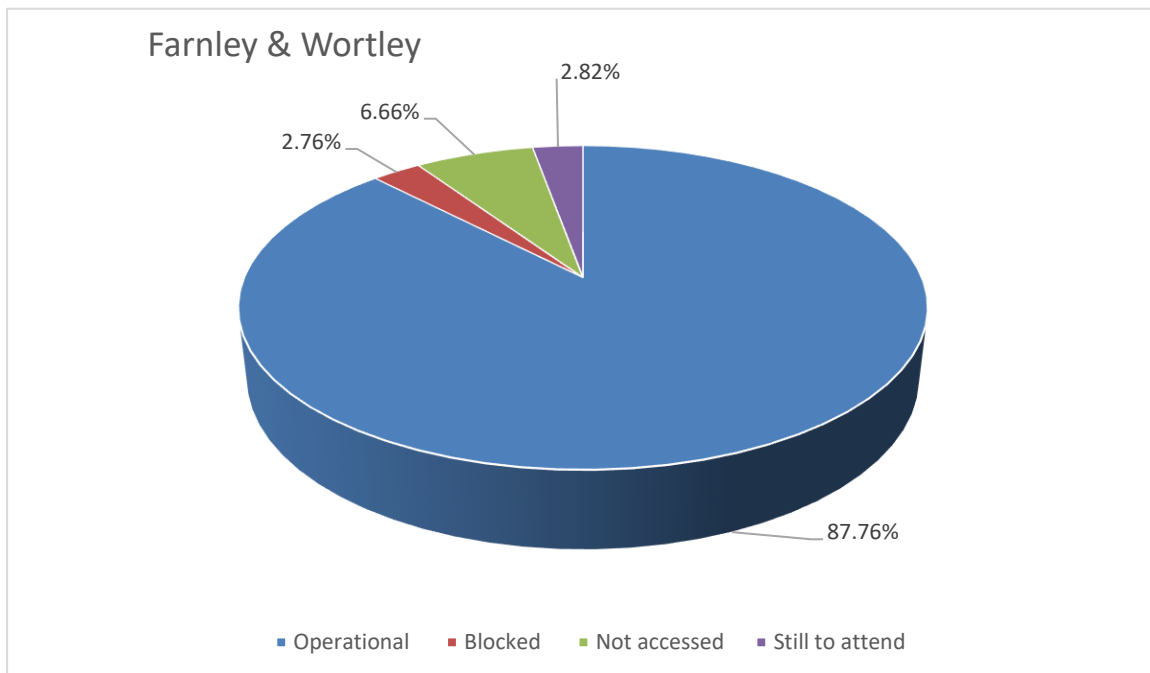
25. Of the 1.82% (81 gullies, an increase of 5 since my last report, found whilst completing Bradford Road) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
*NOT KNOWN*	1	0	1
CCTV survey	2	0	2
Clean	2	0	2
Connection excavation	34	6	40
Cover replacement	0	3	3
External problem report	3	1	4
Investigate	0	9	9
Main line clean	9	4	13
Pot design change	3	1	4
Rectify unknown fault	2	0	2
Release lid	0	1	1

**Farnley & Wortley – 4,640 gullies**

26. This ward has been visited in Cycle 3 although we still have a bit of outstanding work that we need to programme in. Since my last report we have serviced the gullies on the

Ring Road Lower Wortley, and we have managed to reduce the non-runners from 2.89% to 2.76%.

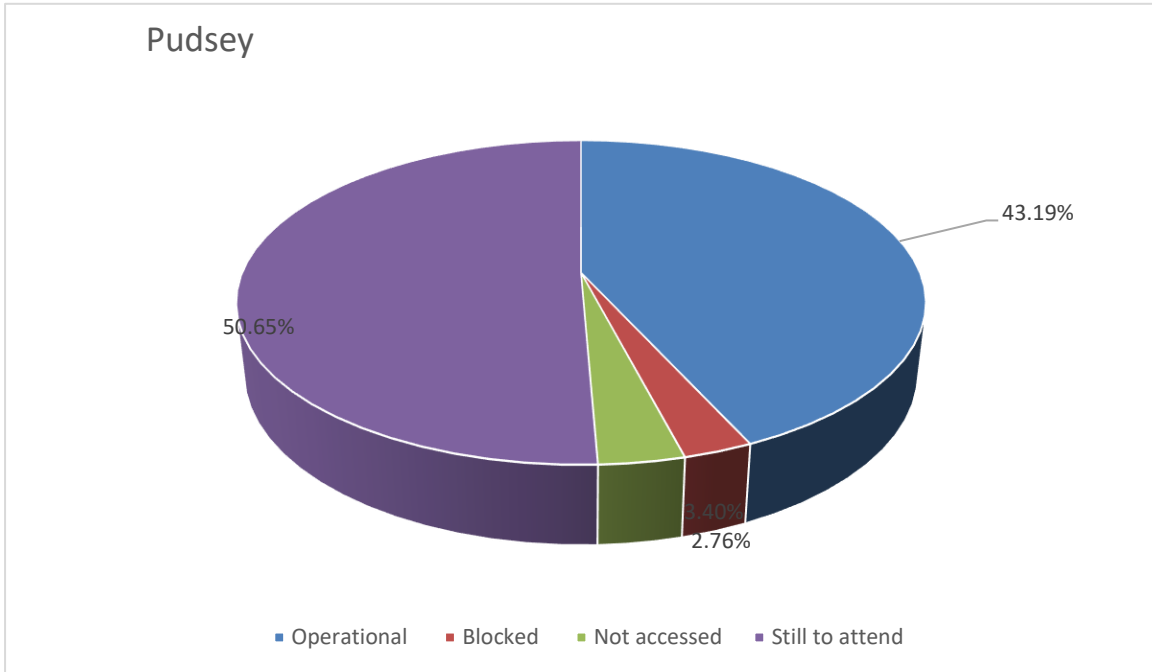


27. Of the 2.76% (128 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	9	4	13
Connection excavation	57	9	66
Cover replacement	0	2	2
External problem report	5	1	6
Investigate	2	14	16
Main line clean	2	3	5
Pot design change	1	5	6
Rectify unknown fault	13	0	13
Root cutting	1	0	1

**Pudsey – 3,621**

28. This is ward 20 in the cycle, which we half-way through servicing. Since my last report number of blocked gullies has risen. I expect this to settle again once the number of gullies requiring “Dig Outs” and “Requires Investigation” (investigatory jet) have been attended by my contractors.



29. Of the 2.76% (100 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	4	1	5
Connection excavation	43	5	48
Cover replacement	0	1	1
Dig out	3	1	4
External problem report	9	0	9
Investigate	20	1	21
Main line clean	3	1	4
Pot design change	1	1	2
Rectify unknown fault	3	1	4
Refer to client	0	2	2

## **Environmental and Community Safety Sub-Group**

30. The Outer West Environmental and Community Safety Sub-Group met via Zoom on 11<sup>th</sup> August 2021. The meeting was attended by new officers from within the Cleaner Neighbourhoods Team.
31. Topics discussed included current team personal/recruitment challenges, the backlog of cutting and sweeping jobs, communication issues (both with residents and Councillors), required improvements to timescales when logging jobs, and the planned approach for the upcoming de-leafing season.
32. It was agreed that CNT would arrange separate meetings with each ward to discuss work progress and update on the above issues. These meetings are to take place once every 4 weeks initially.

## **Community Safety – Update from Inspector Phillip Gill (West Yorkshire Police)**

33. Throughout the summer months, we have seen an expected increase in calls for service across all areas of Outer West, however this is similar to the rest of the district. We saw an increase in calls for service following the removal of COVID restrictions alongside the European football championships and warmer weather.

### **Pudsey**

#### **Priorities**

- Anti-social behaviour in and around Pudsey Bus Station and the nearby vicinity.
  - Anti-social behaviour and drug dealing in Queens Park.
  - Anti-social driving and offences relating to the Fatal 4.
34. We have seen an increase in complaints around speeding at various locations across the ward and have deployed officers on numerous occasions to these roads, including Pudsey Road, Valley Road and Kent Road. A number of speeding tickets have been issued to drivers breaking the speed limit and we will continue to deploy officers to these locations at every opportunity.
  35. In the last few weeks, 6 people have been arrested on suspicion of driving a motor vehicle whilst over the prescribed limit (drink/drug driving) across the Pudsey ward and this will continue to be an area of focus.
  36. We continue to receive calls in relation to youths causing anti-social behaviour around the centre of Pudsey and the bus station and we continue to work closely with Metro and other agencies including youth services, licensing and the Leeds Anti-Social Behaviour Team.



## Calverley & Farsley

### Priorities

- To target the use of anti-social, off road motorcycles and quad bikes in Calverley & Ravenscliffe Woods, by working in Partnership with Bradford East NPT, Operation Steerside & Leeds Off Road Bike Team. Officers will utilise Anti-Social Behaviour & Road Traffic legislation in a zero tolerance enforcement style.
- To target speeding & anti-social motorists on Bradford Road from Dawson's Corner to Thornbury Roundabout, by conducting hi visibility patrols of the road and the deployment of ProLaser to capture and deter offending.
- To tackle residential burglaries by conducting hi visibility patrols, targeting and disrupting known offenders and delivering of crime prevention advice to residents

37. Since the last report, a closure order was obtained in partnership with Leeds City Council to enable more powers to be made available in relation to the Bunnyfields area of Calverley that have previously seen a significant amount of issues around the use of Quads and Off road motor bikes. We continue to patrol the area as much as possible to try and deter offenders from attending the ward.

38. Burglary continues to be a priority and a number of residents have been visited across the ward and issued with crime prevention advice. We are trying to raise awareness of the nominated neighbour scheme across the Farsley area, if you are interested in this then please get in touch – [outerwest@westyorkshire.police.uk](mailto:outerwest@westyorkshire.police.uk).

39. Work is ongoing alongside our colleagues from the road traffic department to tackle speeding motorist on the A647 and operations have taken place. In June, a 39 year old male was arrested for driving whilst over the prescribed limit on Bradford Road and was charged to appear at court.

## Farnley & Wortley

### Priorities

- Anti-social behaviour on the Whincovers/Butterbowls
- Anti-social behaviour and drug dealing on the Heights
- Drug dealing on and in the surrounding areas of Cow Close Road

40. A number of warrants have been executed across Farnley & Wortley in relation to suspected drug dealing and numerous arrests have occurred. We have seized a large quantity of drugs and used powers under the Proceeds of Crime Act to seize assets linked to criminality. Drugs will continue to be a priority for the ward and we encourage people to report drug dealing directly to [outerwest@westyorkshire.police.uk](mailto:outerwest@westyorkshire.police.uk).

41. A number of mini operations have taken place to combat reports of anti-social behaviour on the Whincovers, Heights and Butterbowls and a restraining order has been obtained against one of the key offenders.

## **Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)**

### **The Big Leeds Chat**

42. The Big Leeds Chat is coming to Pudsey and our Communities in Outer West. We know that as a city only thinking in terms of a big city when planning health and social care services is not effective. Big Chat on tour will be having conversations with citizens, groups, communities, and children to seek advice and insight in planning services.



43. What works for people in Beeston will be different to what people in Pudsey want. Hearing directly from our people in local areas will help the planners and decision makers understand what is working, what needs improving and what works. There will be conversation makers ('chat starters') and decision makers to listen.

44. September and October 2021 see the Big Chat return. The Big Chat on tour is slightly different due to Covid so teams will be going out in smaller groups in a Covid safe and risk assessed way to talk to people at markets and shopping centres as well as within online forums. If you would like more information please contact; [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk) or go to <https://healthwatchleeds.co.uk/our-work/bigleedschat/>

### **Men Wanted in Wortley!**

45. Local men's health workers are still looking for participants to continue the very successful men's health work. Targeting those socially isolated, lonely or men that just want to form social and activity groups. If you know of any men who may be interested, please contact Joe for referrals.

46. Uptake has been slow and as we slowly emerge from the pandemic and learn to live with Covid we are really interested in attracting men whose mental and emotional health will be improved and maintained by joining a social activity group appropriate to their needs and wishes. Please contact. Joe Kemp [joek@touchstonesupport.org.uk](mailto:joek@touchstonesupport.org.uk)

47. To find out more about 'What's On' for Men please visit: <https://datawrapper.dwcdn.net/M7mhQ/8/>

### **Summer 2021 (Covid Update)**

48. As you will be aware infection rates have been high during the summer months within many wards across the city, especially those with a younger demographic the ward infections rates have fluctuated considerably. The situation is dynamic and will likely change again as we move towards the winter months.
49. As the Leeds vaccination programme moves a pace and we move down the age groups infections become concentrated in the 18-24-year olds and below. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic with some vaccinations centres offering different vaccination sites, for example one for forties and above and then another site for 18 above.
50. Additional mobile testing centres have been set up. Women's only vaccination clinics have also been made available as well as roving and pop up Covid -19 vaccination sites across the city. On top of this young people in the hospitality industry, night-time economy, family owned and run food business, general food retail, universities, schools, colleges, and further education venues have been targeted via campaigns and social media to take up the vaccination offer. This work continues by the NHS, CCG and LCC Public Health, Volunteers and Third Sector Partners. These partners include a strong representation from faith groups.

### **Covid-19 outreach teams across the wards**

51. In conjunction with the above outreach teams have been proactively moving across the wards and door knocking to:
- Encourage vaccination and testing uptake
  - Distribute free lateral flow test packs.
  - Ask if local residents require and help with shopping, prescription collection, financial inclusion matters for example. These doorstep wellbeing checks have proved to be an essential lifeline for many residents and have been well received.
  - Teams have also been posting information leaflets detailing council, clinical and charitable services available.
52. Outreach teams comprise of council workers, LCC commissioned services such as Better Together Outreach volunteers, public health officers, third sector community development teams, clinical colleagues who have volunteers and Forum central's volunteer resource pool.

### **Leeds City Council Contract Tracing Service**

53. The outreach component of this service is delivered through our trusted commissioned third sector partners many who have worked in their communities and geographical areas for over 25 years. This service has over a 46% success record. It helps local residents track contacts they may have had if they test positive and offers isolation

advice and help. The service is highly flexible and is proving a strong model for work of this nature.

## Key messages

54. As we enter a new phase of living with the virus, with very few restrictions in place, here are some updated key messages that capture the national messages combined with local messaging from our Director of Public Health.

- Thank you to everyone who has done their bit taking up the extra testing and getting the COVID vaccine here in Leeds.
- Covid-19 continues to be a feature of our lives, so this last step on the roadmap is around learning to live with it and manage the risk to ourselves and others.
- Rates of Covid infection are high and continue to rise therefore we should continue to be cautious, help to reduce the risk of spread and protect people at highest risk of serious illness.
- Now, you will no longer have to wear a mask or social distance by law, but the advice is to continue to wear a mask in enclosed and crowded spaces such as public transport. Some organisations, e.g. health and social care, will ask you to wear a mask.
- You no longer need to work from home if you can, but the recommendation is for a gradual return over the summer.
- To keep yourself and others safe, try and limit the contact you have with people you do not usually live with, including keeping the number of people and the time you spend with them low, and not getting too close to them.
- Where possible, meet outdoors and let fresh air into homes and other enclosed spaces.
- Many people will be excited about the return to the way things were before Covid, whilst others, including those more vulnerable, maybe more cautious. Think of others when making your own decisions about when to wear a mask and social distance.
- Please get both doses of the vaccine when called to make sure you have the highest level of protection.
- It is also really important that we all continue to reduce the risk of spread by washing hands, getting tested if you have symptoms, and isolate if advised to do so.

55. Please notes rules on self-isolating and those citizens who have been double vaccinated are set to be changed by the government:

<https://www.gov.uk/government/news/self-isolation-to-be-eased-for-fully-vaccinated-adults-in-step-4>

## Uptake of Long Covid-Support Services

56. Work is currently underway to encourage local people within Outer West wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service.

57. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. There is a Leeds City Council

Public Health information sheet available with more detail from the Long-Term Conditions Team. For more information please contact the following Public Health officers, Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

## **Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)**

### **Pudsey, Calverley and Farsley**

58. As part of remobilisation the Pudsey team have now started hybrid working, this means staff are working some days at home and some days in the office. The office has limited capacity, but the team are benefiting from seeing their colleagues, being able to share knowledge and speak with colleagues who work in the Wortley team as we co-locate office space.
59. The team have worked hard in the first quarter to complete walkabouts and have recently completed them for quarter two. These are a great opportunity to not only identify any issues but also work collaboratively with partners.
60. Recently Cllr Seary joined the team to look at the areas around the Greenside and Smalewell Close Retirement life schemes. The walkabout resulted in several improvements identified and the team and other internal departments are working hard to make improvements.
61. We continue to work hard on the health and wellbeing of our team. As restrictions have lifted, we have been able to meet up and have team meetings in an outdoor setting, the team recently met at Kirkstall Abbey. It had been many months since the team had been together in a face to face setting, everyone enjoyed seeing each other and catching up.
62. Anti-social behaviour continues to be reported and we continue to work with residents, colleagues in LASBT and the local NPT to try and resolve issues quickly. We ensure we share knowledge with partners to try and resolve issues. The Housing Manager also attends six weekly tasking meetings which are led by West Yorkshire Police.
63. The team have a number of ongoing Housing Advisory Panel bids which are due to be completed, all of these it is hoped will improve issues residents are facing, we have identified a number of projects which we hope will help with anti-social behaviour. These include increasing the height of a fence at New Street Grove which we hope will act as a crime prevention method. We are also looking to gate off an area in the Farsley ward which has been having problems with ASB and litter. We hope by identifying projects such as these we will help to improve the areas in which our residents live.
64. A longstanding project the team have worked on is to resolve the issues with waste at the flats on Valley Road, one of the bin areas has now been removed, once the second

area has been completed we will be looking to remove communal bins and providing residents individual collection which we hope to resolve the very long standing issues we have in the area with fly-tipping and unsuccessful refuse collection due to the location of the current bin area.

65. Residents in the Pudsey ward will soon be benefitting from a new ground source heat pump system being installed at the Rycroft blocks. Residents have now been notified of the works and the work is due to start soon.

## **Housing Team – Update from Joanne Taylor (Housing Team Leader – Farnley & Wortley)**

### **Farnley & Wortley**

66. The Wortley Housing Team continue to work from home but are now remobilised meaning Housing Officers are out on the patches they manage on a weekly basis. Wortley /Pudsey Office has opened for staff to work from, operating a booking system with a maximum of 10 person for both offices.

67. Housing Officers are addressing a variety of issues, such as concerns relating to the environment, doorstep arrears visits where all other means have been exhausted.

68. Quarter 2 Walkabouts are taking place throughout August and September and outcomes fed back to Ward members within 6 weeks of the walkabout date.

69. Fly-tipping continues to be an ongoing issues in the Farnley and Wortley area and we have identified a number of hot spots which we are working closely with Cleaner neighbourhoods & Neighbour Housing services to look at measures to find solutions to minimise the impact on residents and the local community. Housing Officers are also working with Neighbourhood Service Officers within the hotspots to look at preventative measures and submitting the projects to Hap for consideration.

70. Hotspots identified: Bawn estate, Billy Lane grassed area, grassed area behind Nutting grove terrace estate and Gamble Hill Rise garage site (looking to install security lighting to prevent fly-tipping and repeat vandalism of garage doors and fly-tipping in the garages themselves).

71. Gamble Croft and Grange has had an issue with bin waste capacity, this has been resolved by an extra collection.

72. Complaints raised regarding the cleanliness of Gamble Croft and Grange. This has been raised with the Team leader for the area who has advised resources issues has impacted on the cleaning service provided to residents.

73. Green Guardian Scheme now up and running in the Wortley area in conjunction with Groundworks Leeds to tackle untidy gardens of vulnerable tenants. Referrals are taking between 6 to 8 weeks to action.

## **Employment and Skills – Update from Keri Evans (Senior Manager)**

### **Universal Credit**

74. The table below shows the revised figures for the number of people claiming Universal Credit in the Outer West Community Committee area that were unemployed in May 2021 is 3,588. This is an increase of 101% since March 2020, a decrease of 126 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID.

75. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

	<b>Universal Credit Claimants (Not in Employment) 16-64yrs</b>					
	<b>March 2020</b>		<b>April 2021</b>		<b>May 2021</b>	
	<b>Number*</b>	<b>Rate**</b>	<b>Number*</b>	<b>Rate**</b>	<b>Number*</b>	<b>Rate**</b>
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
<b>Outer West</b>	<b>1,783</b>	<b>4.0%</b>	<b>3,714</b>	<b>8.3%</b>	<b>3,588</b>	<b>8.0%</b>
Calverley & Farsley	343	2.4%	859	5.9%	823	5.7%
Farnley & Wortley	864	5.6%	1,684	11.0%	1,637	10.7%
Pudsey	576	3.8%	1,171	7.7%	1,128	7.4%

\*Number is the number of people claiming Universal Credit that are not in employment

\*\*Rate shows the number of claimants not in employment as a percentage of the working age population

### **Employment and Skills Services**

76. The table below shows the number of people being supported from the Outer West Community Committee area.

	<b>Accessing Services</b>		<b>Into Work</b>		<b>Improved Skills</b>	
	<b>2020/21 (Apr – Mar)</b>	<b>2019/20 (Apr – Mar)</b>	<b>2020/21 (Apr – Mar)</b>	<b>2019/20 (Apr – Mar)</b>	<b>2020/21 (Apr – Mar)</b>	<b>2019/20 (Apr – Mar)</b>
<b>Outer West</b>	<b>679</b>	<b>889</b>	<b>184</b>	<b>264</b>	<b>379</b>	<b>429</b>
Calverley & Farsley	116	143	42	40	80	93
Farnley & Wortley	384	499	96	153	180	190
Pudsey	179	247	46	71	119	146

77. COVID has had considerable impact since March 2020, with closures of face-to-face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 679 of whom were from the Outer West, a reduction of 24% when compared to the same period last year.

78. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), 184 were residents from the Outer West, a reduction of 30% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

## **Leeds Employment Hub**

79. A single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.

80. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.

81. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.

82. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.

83. All Jobshops are now fully open, 5 days a week for face-to-face appointments which include City Centre and Armley Community Hub.

84. Due to COVID the annual Leeds Next Steps event will not take place face-to-face this summer. The event usually held the day after GCSE results day, where young people can talk to local colleges and providers, get information and advice about post-16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.

85. Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Jobshops. 2,047 customers were supported into work and 292 were supported into training or further education. From the Outer West, 273 customers accessed Leeds Employment Hub including Jobshops. 96 customers were supported into work and 37 were supported into training or further education.



## **Leeds Learning Hub**

86. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.
87. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.
88. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Outer West, 379 residents have completed a skills course, a reduction of 12% when compared to the same period last year. For Outer West, 17 courses, including ESOL, language for the classroom and digital skills, were delivered across 4 different venues in the 2020/21 Academic Year.

## **Employer Support**

89. Over the last 15 months the Service has engaged with 384 businesses (33 large and 351 SMEs). The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

## **Red Kite View**

90. The new Child and Adolescence Mental Health Unit started recruiting to Health Support Assistants and Support Assistant roles. Extensive promotion of the posts and engagement took place with residents from New Wortley and the wider wards of Armley, Farnley & Wortley and Bramley and Stanningley. 118 people participated in the Red Kite View Online Jobs Fair.
91. After the event 48 registered their interest for additional employability support through the Leeds Employment Hub, of whom 79% were from the targeted wards. The recruitment day took place on the 12<sup>th</sup> August, with further interviews taking place, to date 12 people have been successful. The We Care Academy has scheduled additional 'Step into Care' places to support anybody who has been unsuccessful to access other opportunities within the Health & Care sector.

## **Vaccinating Leeds Programme**

92. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme.

93. 90 Leeds Employment Hub customers successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other customers were invited to join the talent pipeline to be put forward for other opportunities.

## **Kickstart**

94. Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6-month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

## **Retail and Hospitality Sector**

95. Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants, in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in September 2021, with a one-week programme covering key skills in hospitality.

## **Leeds Teaching Hospital Trust (LTHT)**

96. Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

## **CCTV – Update from Shaun Travis (CCTV Compliance Manager – LeedsWatch)**

### **Qtr 1 2021/22**

97. The LeedsWatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

98. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

99. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee area, for quarter 1 2021/2022.

### Current cameras in the Outer West area

100. There are currently 11 cameras in Outer West funded by the Outer West area committee.

### GDPR – Information Sharing

101. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported, but provides a summary of the types of incidents within the area.

### Incidents captured by CCTV operators:

<b>Qtr 1 - Outer West Cameras incidents (1st April - 30th June 2021)</b>					
	<b>April</b>	<b>May</b>	<b>June</b>	<b>Total incidents per category</b>	
<b>Alarm Activation</b>	0	0	0	<b>Alarm Activation</b>	0
<b>Animals</b>	0	0	0	<b>Animals</b>	0
<b>ASB</b>	1	5	0	<b>ASB</b>	6
<b>Cash In Transit</b>	0	0	0	<b>Cash In Transit</b>	0
<b>Drugs</b>	0	0	0	<b>Drugs</b>	0
<b>Enforcement</b>	0	0	0	<b>Enforcement</b>	0
<b>Fire</b>	3	1	0	<b>Fire</b>	4
<b>Health &amp; Safety</b>	0	5	0	<b>Health &amp; Safety</b>	5
<b>Police Operation</b>	0	2	3	<b>Police Operation</b>	5
<b>Public Order</b>	0	1	4	<b>Public Order</b>	5
<b>Road Traffic</b>	1	4	1	<b>Road Traffic</b>	6
<b>Sexual Offences</b>	0	0	0	<b>Sexual Offences</b>	0
<b>Suspicious Events</b>	0	0	0	<b>Suspicious Events</b>	0
<b>Theft</b>	0	1	0	<b>Theft</b>	1
<b>Travellers</b>	0	0	0	<b>Travellers</b>	0
<b>Weather</b>	0	0	0	<b>Weather</b>	0
<b>Metro</b>	0	0	0	<b>Metro</b>	0
<b>Total Per Month</b>	5	19	8	<b>Total sum of incidents</b>	32

102. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer West Area.

103. Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

### **Requests for new Cameras**

104. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

105. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

106. A dedicated CCTV compliance team has been established within Leeds City Council.

107. The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

### **Updates from Key Services:**

#### **Outer West Community Hubs – Update from Jason Newman (Community Hubs Manager)**

##### **Update August 2021**

108. The service is beginning to return to normal following the pandemic and we are beginning to provide our normal services. Customers can now access all our hubs Library services in person, and we hope that we will be able to open up the buildings to partners for their services in the next few weeks.

109. We have introduced a new appointment system to our Outer West sites for customer services. This worked well in other areas of Leeds pre-pandemic and we hope the customers will find it gives them more choice and reduces the times that they need to wait.

110. When a customer approaches a hub needing a detailed customer service enquiry if a member of staff is available the customer will be seen straight away however if they are unavailable on a different appointment we will book the customer into the next available slot, the customer will then have the choice of using the other facilities whilst they wait or

coming back at the allotted time, we will also ask the customer if they would prefer a phone call appointment rather than needing to come back to the hub.

111. It also gives us the freedom to book customers from our library only sites to access the same service without needing to travel as our staff at those libraries can book the customer a telephone appointment with one of our staff at the hubs.

112. We have had a busy July with offering the Healthy Holidays offer to around 500 children across Leeds at our hubs including sessions 4 days a week at Pudsey, the children who have been referred by local schools from their eligible cohort of those on free school meals have been able to join in various cultural offers, drumming bands, trips round the dinosaur trail in the city centre, author visits, Lego events to name a few and have had a warm meal provided on each of the days they have been there.

113. In addition to the above we have also had a very successful summer reading challenge across our libraries including Pudsey where we have seen one of our busiest years, children taking part, reading books and receiving prizes along the way.

114. This year we have also been involved in a reception reading pilot where we have been working intensively with a limited number of schools to encourage the children who will be joining them in September to begin their love of reading journey. Following the success this has shown so far, we hope to widen this pilot for next year.

115. The JESP program which makes use of the ESIF funding mentioned in the last update supporting people in our communities to find work and supporting them through the initial stages of employment is continuing to embed and we will be using our hubs in Outer West to provide this service for local customers rather than them needing to travel.

116. We recently introduced our standardised hours to all our libraries. The Outer West Hubs and Libraries are now be open:

Pudsey: Monday – 9am -5pm  
Tuesday – 10am – 5pm  
Wednesday – 9am until 7pm (We are currently only open until 5pm on the Wednesday however hope to go to the full hours very shortly)  
Thursday – 9am – 5pm  
Friday – 9am – 5pm  
Saturday – 10am – 4pm

Calverley & Farsley: Monday – 9am -5pm  
Tuesday – Closed  
Wednesday – 9am – 5pm  
Thursday – Closed  
Friday – 9am – 5pm  
Saturday – 10am – 4pm

## **Community Engagement: Social Media**

117. **Appendix 1 Social Media Report** provides the Committee with information on posts, and details recent social media activity for the Outer West Community Committee Facebook page, along with the three ward-based Coronavirus Facebook help pages for the area.

118. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

119. The report covers the last 3 months 1<sup>st</sup> June 2021 to 31<sup>st</sup> August 2021.

## **Corporate Considerations**

### **Consultation and Engagement**

120. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

121. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

122. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

123. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

124. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

125. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

126. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

127. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

128. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly, this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.